

**FOLD HERE** 

## Instructions:

## eBay Label - Return Instructions

- 1. Pack the item in the original box and shipping carton. If that is not possible pack it in a new box please make sure to pack the item securely with appropriate packaging materials.
- 2. Include a copy of the original customer receipt that was included in the package or a printed copy of your "end of item" email notice from eBay. If neither is available, include the eBay item number, transaction number and your info. Please retain a copy for your records.
- 3. Affix the label to the outside of the shipping carton. Cover or remove any other addresses or barcodes on the outside of the parcel not obscured by the eBay Return Label.
- 4. Retain a copy of the label with the package tracking number in case you need to track your package.
- 5. Do not alter the label. UPS or USPS (United States Postal Service) will not accept any package with a return label that has been changed, altered or tampered with in any way
- 6. Return shipping options:

## **USPS (United States Postal Service) options:**

- Drop off in a USPS (United States Postal Service) letter box or take the package to any USPS location.
- Place the return in your mailbox for pickup by their USPS mail carrier or schedule a pick-up online at usps.com. Maximum weight for a USPS (United States Postal Service) pickup is 70 lbs.

## **UPS options:**

- Drop off at the UPS Store, UPS Customer Centers, UPS Letter Boxes or give the package to any UPS driver making a regular pickup or delivery. (UPS pick-up is not covered by the eBay provided label.)
- 7. To find the closest location, visit UPS.com® and select the 'Find Locations" link or call 1-800-PICK-UPS® (1-800-742-5877)
- 8. Track your return shipment by calling 1-800-PICK-UPS (1-800-742-5877) or online at www.ups.com.